

ADDITIONAL TERMS FOR FOR COPYING SHEET MUSIC AND LYRICS

Valid until further notice 1 January 2024 onwards

THESE SPECIAL TERMS SUPPLEMENT THE COPYING LICENCE FOR PARISHES AND OTHER RELIGIOUS COMMUNITIES.

Copying refers to copying in any form and by any technology.

1. WHY DO SHEET MUSIC AND SONG LYRICS HAVE ADDITIONAL TERMS?

Copyright protection for sheet music and song lyrics is intended to safeguard the operating conditions of authors and music publishers. Sheet music and song lyrics published and sold as part of music publishing activities enable new musical works to be made available for use by choirs, orchestras, ensembles, musicians, singers, performing artists and amateur musicians.

2. COPYING SHEET MUSIC AND SONG LYRICS FOR PERFORMANCES

The copying of sheet music and song lyrics **is generally not allowed** for choirs, ensembles and orchestras for the purpose of public performance or preparation for such a performance.

2.1 Permitted exceptions

Once you have obtained a copying licence, you may, in addition to the uses permitted under the licence, photocopy sheet music, song lyrics or parts thereof for temporary use in the following exceptional circumstances.

EXCEPTIONS	PERMITTED COPYING
Auxiliary copies	You may make an auxiliary copy of the original sheet music in the possession of the performer to facilitate the performance.
Individual or duplicate part for instrumental ensembles	From the performance material for orchestras, bands and instrumental ensembles, you may copy - an individual part for performance use or - a duplicate part for distribution to performers. The precondition is that the parts are not available for purchase individually and the material purchased does not include the required number of parts. The number of parts to be copied may be a maximum of 25% of the number of parts included in the original material.
Copying sheet music from a larger publication	You may copy the sheet music or lyrics of the musical works to be performed for use by the choir members in a performance if - the works to be performed are available exclusively in a larger publication and - the choir has as many legally acquired publications as there are choir members. An additional condition is that you notify Kopioisto of the copying of the sheet music by email to raportointi@kopioisto.fi. Kopioisto has the right to inspect the sheet music inventory available to the choir.
Rented string parts for orchestral works	You may make copies of the string parts of rented orchestral works, so that the orchestra can write down its own bow and finger marks on the copy. The condition is that the orchestra is likely to rent the same work for another performance.



EXCEPTIONS	PERMITTED COPYING
Sheet music lost or destroyed before a concert	You may copy a piece of sheet music that has been lost or destroyed just before a concert, provided that there is no reasonable time to buy or rent a new piece. After the performance, you must • destroy the copy if the sheet music is available for purchase or • return the copy with the rest of the material to the renter if it was rented.

NOTE! The reproduction or copying of sheet music and song lyrics **may not replace** the acquisition of sheet music and lyrics materials that are available for rent or purchase.

The copying licence **does not allow you to copy** sheet music for the sole reason that

- the sheet music for the musical work is sold out
- the work has been published exclusively in a larger publication or
- you have not received the material you ordered within agreed time.

In these situations, you can agree on the copying of the sheet music for your needs **with the publisher**.

2.2 Modifying sheet music, song lyrics or musical works

The copying licence does not allow you to modify or alter musical works, sheet music or song lyrics. The modification of the performance material for the needs of the ensemble and the copying or production of the sheet music required for the modification **must always be agreed upon separately with the copyright holders**.